

## No Paper, No Problem Go paperless with Lawson

To receive your invoices via email, send the following information to: gopaperless@lawsonproducts.com

- 1. Company name
- 2. Lawson account number (or a previous invoice number)
- 3. Email address you'd like invoices sent to
  - Please make sure the email address provided goes to the A/P department where invoices are submitted for payment.
  - If possible, use a shared email address instead of an individual.
  - If a shared inbox is not available, please provide all emails that need to receive invoices.

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**Ordering Is Easy** 

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